

EPIC for Windows 4.10 – Installation Instructions

Introduction

EPIC for Windows is a powerful and easy to use application that helps analysts and portfolio managers maximize the usefulness of the Ford Data Base. EPIC – provides screening, sectoring, portfolio analysis, report generation, and custom variable creation.

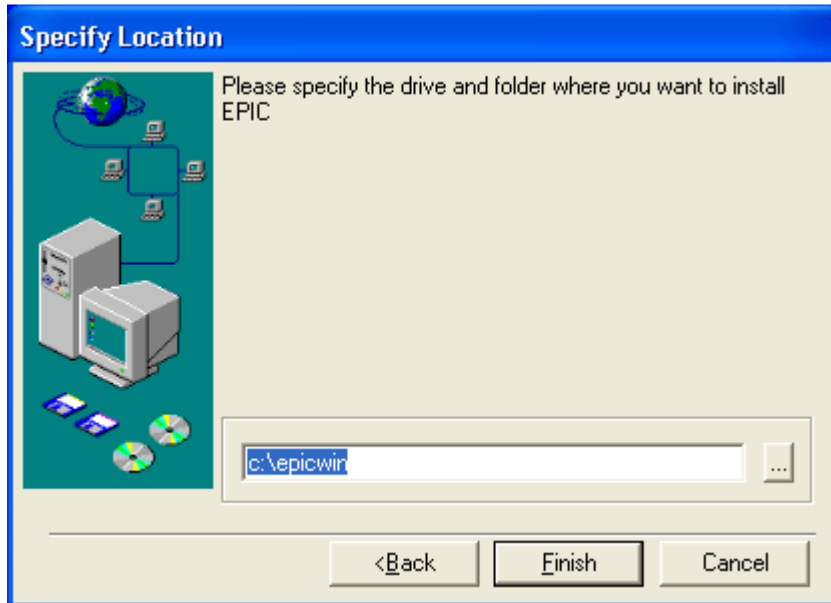
The following instructions provide a guide to installing the application on a single workstation.

Downloading and Installing EPIC

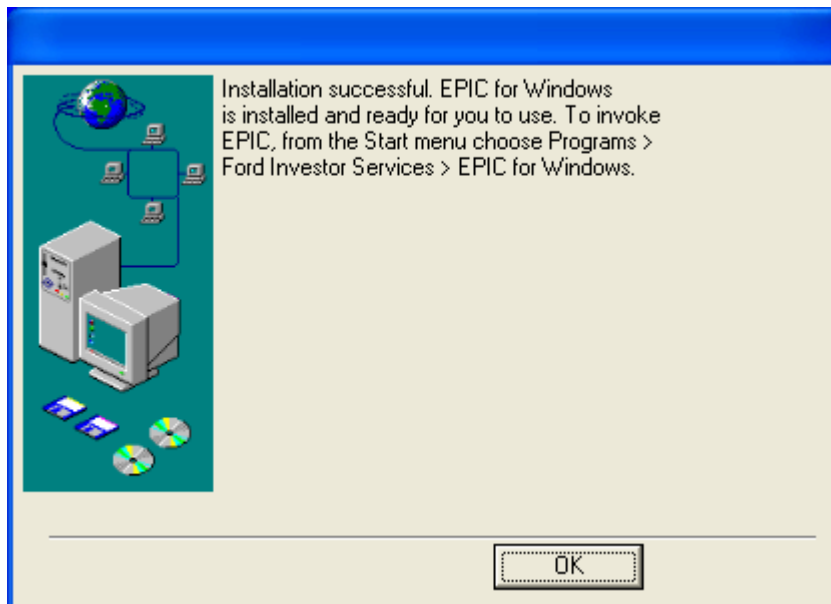
The EPIC installation is very simple, in that it does not make any registry or profile specific entries. All files are placed into the folder specified during the installation.

The installation can be performed by following these steps:

1. Copy the following URL into your browser to retrieve the program:
<http://www.fordupdate.com/epic4d/wbinstep4full.exe>
2. When prompted, enter in the *User name* and *Password* provided to you.
3. If you are prompted to *Run* or *Save* the program, chose **Run**.
4. If you are presented with a *Security Warning* chose **Run** again.
5. At the *WinZip Self-Extractor* dialogue chose **Unzip**. When the files are unzipped you will get a confirmation message. Click **OK**.
6. The *Specify Location* dialogue will be displayed. C:\EPICWIN is the default directory. It is recommended that the default is retained. Click **Finish** to start the installation.



7. When the installation completes you should see the following dialogue box. You are now able to run EPIC.



Database Updates

The value of the EPIC application comes from the data provided from Ford Equity Research on a daily basis. Therefore it is important that the user is able to download the data from Ford's internet site to update EPIC.

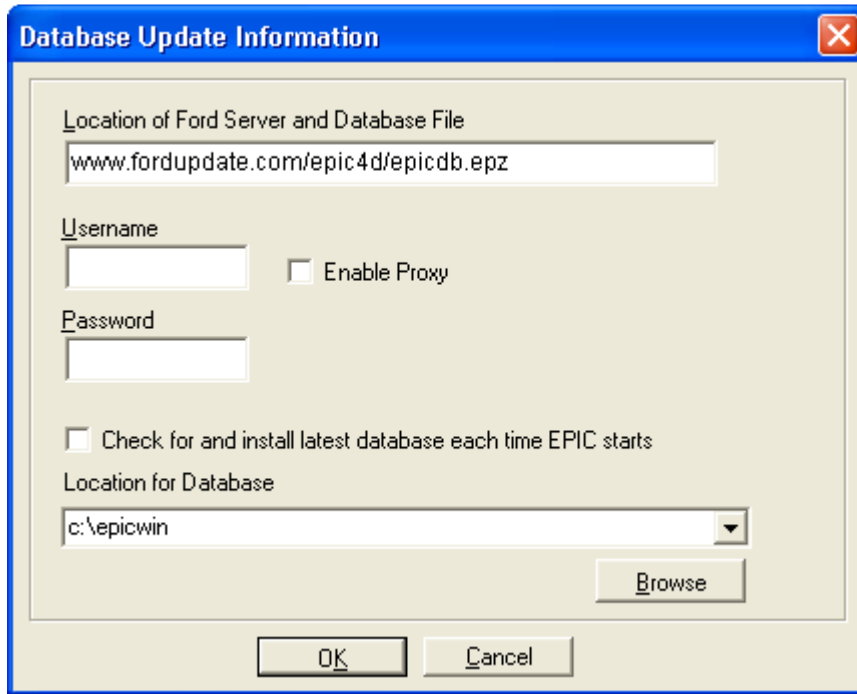
The data is provided from www.fordupdate.com and EPIC can be configured to automatically download the database.

The following steps discuss how to update the EPIC data:

Configuring the Update

Before the database can be updated the *Database Update Information* needs to be configured in EPIC.

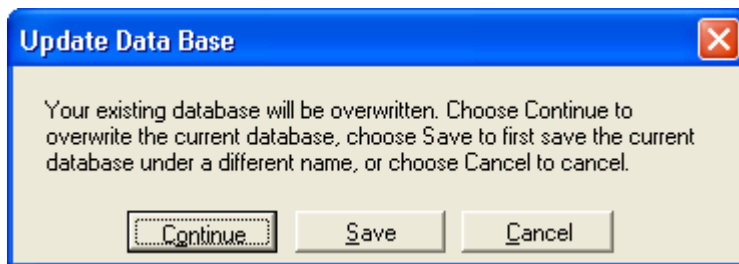
1. From the Windows **Start** menu click on **All Programs, Ford Investor Services, EPIC for Windows**.
2. From the menu at the top of the EPIC screen select **Options, Database Update**. The *Database Update Information* dialogue box will be displayed.
3. The *Location of Ford Server and Database File* should be left as default unless instructed by Ford Technical Support.
4. The Username and Password fields should be filled in with the account information provided to you by Ford Technical Support.
5. Should you wish to use previous databases then it is recommended that you do not use the automatic update feature. If you wish EPIC to check for an update automatically every time it starts check the **Check for and install latest database each time EPIC starts** box. Otherwise the database can be loaded manually using the **Update DB** button.
6. The *Location for Database* should be left as default unless instructed by Ford Technical Support.
7. Once the information has been changed click **OK** to save your changes.



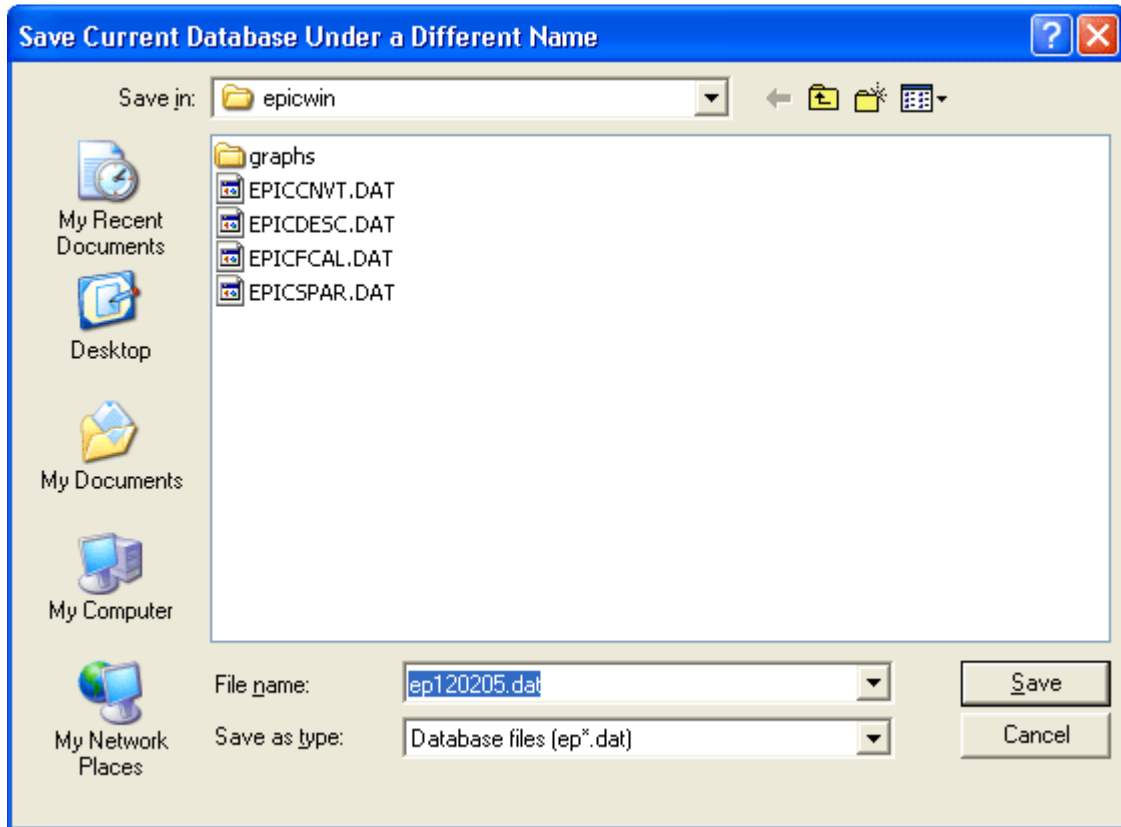
Updating the Data

Once the *Database Update Information* is configured the data can be updated.

1. Click on the **Update DB** button.
2. The *Update Data Base* dialogue will be displayed. Here you have the choice of saving your current database to reference at a later date. If you chose *Continue* at this point your existing database will be overwritten by the latest database. Click **Save** to keep a copy of your existing database.



3. The *Save Current Database Under a Different Name* dialogue box is displayed. The application will select the default data directory and suggest a filename for you. Click **Save**.



4. Once the database has been saved a new one will be downloaded from the Internet and expanded into the database directory. After the update has completed the new database date will be displayed in the bottom right hand corner of the EPIC screen.

Un-Installing EPIC

As the EPIC application is all contained in the application directory specified during the installation, removing the application is very straight forward. Simply delete the directory where EPIC is installed. The default is C:\EPICWIN.

Caution! Deleting the application directory will also remove any user defined files such as portfolios, views, equations etc. These files should be backed up prior to deleting the application directory.